2027 TRMF Volunteer Descriptions of Sessions

Please read the following descriptions thoroughly. There are some new sessions added to the choices and updated session descriptions for some of the sessions.

We want your experience as a TRMF volunteer to be a positive one. It is important to be aware of the expectations and responsibilities for each session. Reading through each of the descriptions and requirements fully will help you better select the session(s) that best fits your skills and abilities.

Tag Teams – *the "Retail Early Starters" fun!*
February 8th – March 20th

- **6 sessions / 5 workdays each session / *Start Monday – Leave Saturday* /** 7 hours per day
- Duties may include but are not limited to unpacking boxes, tagging merchandise, sorting, counting, and stocking shelves
- Involves lifting, bending, standing, and some stairs

Spring Into Retail – *the "Gettin' 'er Ready" fun!*
March 29th – April 24th

- **4 sessions / 5 workdays each session / *Start Monday – Leave Saturday* /** 7 hours per day
- Duties may include but are not limited to unpacking boxes, tagging merchandise, sorting, counting, stocking shelves, and folding
- Involves lifting, bending, standing, and some stairs

UPDATED DESCRIPTION – Spring Into Action – *the "Spring Cleaning" fun!*
April 26th – May 22nd

- **4 sessions / 5 workdays each session / *Start Monday – Leave Saturday* /** 6-8 hours per day
- Duties include but are not limited to raking, weeding, mowing, carpentry, pruning trees and shrubs, cleaning, painting/staining, and various general maintenance duties around town in preparation for the guests to arrive
- Involves lifting, bending, standing, walking, kneeling, and working with tools & equipment

UPDATED DESCRIPTION – Spring Tee Timers – *the "Opening for Bully" fun!*
April 26th – June 1st

- **5 sessions / 8 workdays each session / *Start Monday – Leave Tuesday* /** 4-6 hours per day
- Tournament days may have split shifts with regular days being full days
- Duties will include customer service, outdoor services, player prep, driving and cleaning of carts
- Assisting in the Sagebrush Grill as needed where duties may include but are not limited to customer service, stocking, taking food & drink orders, running till (POS System), and other duties as assigned
- Knowledge of golf is helpful but not required
- Involves lifting, bending, standing, walking, working with tools, kneeling, and repeatedly walking up & down a hill

Spring Tee Box Teams – *the "Bright and Early Greens Prep" fun!*
April 26th – June 1st

- **5 sessions / 8 workdays each session / *Start Monday – Leave Tuesday* /** 6 AM start time 4-6 hours per day
- Duties include moving tee markers daily, filling divots, cleaning tee areas, filling sand bottles, and emptying trash
- Involves repeatedly lifting up to 10-15 pounds, driving a golf cart, bending, walking, and standing
    - Can be physically demanding

Flower Crew Prep – *the "Preppin' the Pretty" fun!*

May 17th – May 22nd

- **1 session / 5 workdays / *Start Monday – Leave Saturday* /** 6-8 hours per day
- Duties include but are not limited to tilling flower beds, pulling weeds, applying Preen, freshening up mulch beds, and potentially cutting down old perennials and pulling old flowers
- All prep work needed to prepare for flower beds to be planted
- Involves both heavy and light lifting, carrying light loads, bending, kneeling, walking, standing, and working with gardening & landscaping tools

Flower Crew – *the "Makin' 'er Pretty" fun!*

May 24th – May 29th

- **1 session / 5 workdays / *Start Monday – Leave Saturday* /** 6-8 hours per day
- Duties include but are not limited to planting flowers, landscaping tasks around Medora, and potentially preparing any remaining flower beds
- Experience/knowledge of gardening is helpful
- Involves lifting, carrying light loads, bending, kneeling, walking, standing, and working with gardening & landscaping tools

UPDATED DESCRIPTION – Early Birds – *the "Mixed Bag" fun!*

May 21st – June 1st

- **1 session / 11 workdays / *Start Friday – Leave Tuesday* /** 6-8 hours per day
- Duties are a combination of Spring, Summer, and Fall duties all mixed into one experience
- Volunteers operate the various venues open to guests during the holiday weekend and the week such as the Badlands Pizza, Shooting Gallery, Mini-Golf, or other food service or retail venues
  - Providing good customer service and guest interaction are key skills
- If needed duties may include but are not limited to raking, weeding, mowing, carpentry, pruning trees and shrubs, cleaning, painting/staining, and various general maintenance duties around town in preparation for the guests to arrive
- Involves lifting, bending, standing, walking, kneeling, and working with tools

UPDATED DESCRIPTION – Girls Golf Camp – *the "Tee-ching the Game" fun!*

June 5th – June 7th

- **1 session / 3 workdays / *Start Saturday – Last Day of work Monday* /** 8 hours per day
- Duties include but are not limited to delivering food and water, cleaning golf carts, and picking up golf balls
- Involves driving a golf cart for golf camp participants, lifting, bending, standing, walking, and repeatedly walking up & down a hill

Bully Pulpit Grille Shack – *the "Par-tee Grill" fun!*

May 31st – September 7th

- **14 sessions / 8 workdays each session / *Start Monday – Leave Tuesday* /** 4-6 hours per day
- Duties may include but are not limited to customer service, stocking, taking food & drink orders, running till (POS System), and other duties as assigned
- Involves lifting, bending, standing, walking, working with tools, and repeatedly walking up & down a hill

UPDATED DESCRIPTION – Summer Tee Box Teams – *the "Bright and Early Greens Prep" fun!*

May 31st – September 7th

- **14 sessions / 8 workdays each session / *Start Monday – Leave Tuesday* /** 5am-6am start time 4-6 hours per day
- Duties include but are not limited to moving tee markers daily, filling divots, cleaning tee areas, filling sand bottles, and emptying trash
- Involves repeatedly lifting up to 10-15 pounds, driving a golf cart, bending, walking, and standing
    - Can be physically demanding

Green Vesters – *the "Team" fun!*

May 31st – September 12th

- **15 sessions / 8 workdays each session / *Start Monday – Leave Tuesday* /** Averages (+ or -) 6-8 hours per day
- Monday is orientation day working through the following Monday, leaving on Tuesday morning
- Volunteers work in pairs or couples and rotate through a variety of venues daily following an assigned schedule.
- Guest interaction and customer service are key components to volunteering during the summer season
- Duties may include but are not limited to food service, standing for periods of time, walking short distances, light lifting, some cleaning, some climbing of stairs, and other duties that may arise during the course of a shift at the various venues
- Volunteers usher at the Medora Musical, serve guests at our Brunches and Pitchfork Steak Fondue, and are the key personnel in many of the venues such as the Shooting Gallery, Mini-Golf, and many more

Shuttle Drivers – *the "Drivin' through Medora" fun!*

May 31st – September 12th

- **15 sessions / 8 workdays each session / *Start Monday – Leave Tuesday* /** 6-8 hours *(mixture of daytime and evening duties)*
- Monday is orientation day working through the following Monday, leaving on Tuesday morning
- Duties may include but are not limited to training new shuttle driver replacements each week, driving employees to different venues and locations when needed, cleaning TRMF vehicles on a rotating schedule each week, potentially driving tours through the Theodore Roosevelt National Park, and potentially driving guests to & from the Bully Pulpit Golf Course, Pitchfork Steak Fondue, and the Medora Musical
- Assists with other driving needs as they arise, such as, driving for employee orientations and taking recycling boxes to city recycling
- Each volunteer that signs up for this session (even if you are signing up as a pair) **MUST** be able & willing to drive a 15-passenger van

NEW – Sheriff Bears – *the "Servin' Up the Good Stuff" fun!*

May 31st – September 12th

- **15 sessions / 8 workdays each session / *Start Monday – Leave Tuesday* /** 4-6 hours per day
- Monday is orientation day working through the following Monday, leaving on Tuesday morning
- Duties may include but are not limited to customer service, stocking, taking food & drink orders, running till (POS System), bringing orders to guests, light clean-up and bussing assistance, emptying trash cans, and other duties as assigned
- Front of house only
    - Serving items, such as, hot dogs, ice cream, milkshakes, and lemonade
    - No cooking required
- Involves lifting, bending, prolonged standing, and walking

NEW – Von Hoffman Art & Print Shop – *the "Hot off the Press" fun!*

May 31st – September 13th

- **15 sessions / 8 workdays each session / *Start Monday – Leave Tuesday* /** 6-8 hours per day
- Monday is orientation day working through the following Monday, leaving on Tuesday morning
- Duties may include but are not limited to customer service, running till (POS System), calling guests to pick up orders, tidying the shop, delivering visitor guides and other printed materials around town, assisting in framing and packaging orders, and other duties as assigned
- Involves lifting, bending, standing, walking, working with tools, working on a screen, and walking around town

Late Summer Volunteers – *the "Behind the Scenes" fun!*

August 9th – September 13th

- **3 Sessions / 8-15 workdays each session /** 6-8 hours per day
- Number of openings available is dependent on need as determined by number of employees leaving before summer ends – final selection and confirmation of spots will be determined by July 2nd
- Late Summer volunteers fill in typically at one location for employees who return to school or their home countries while Medora is still in full operational mode
- Duties depend on positions available – Positions may include any of our food service venues such as the Badlands Pizza, Rough Rider Hotel catering, or the Life Skills Center Cafeteria. Other positions may include but are not limited to Maintenance, Grounds, Laundry, Campground, Housekeeping, Point to Point Park, Retail, Entertainment, Administrative Offices, and Bully Pulpit
- Duties may require cleaning, light lifting, walking, standing, stairs, customer service, and guest interactions
- Shifts average about 6-8 hours including breaks/day(s) off in each session depending on length of session
- If you are coming out to volunteer with your spouse, friend, sibling, etc. and you do not have the same interests you can choose different volunteer location when sharing your preferences
- Preferences for venues will be completed with final confirmations in early July

UPDATED DESCRIPTION – Fall Tee Timers – *the "Helping Golfers Prepare" fun!*

September 6th – October 19th

- **6 sessions / 8 workdays each session / *Start Monday – Leave Tuesday* /** 4-6 hours per day
- ***Golf Course may close earlier than October 20th depending on the weather***
- Tournament days may have split shifts with regular days being full days
- Duties will include customer service, outdoor services, player prep, driving carts, and cleaning carts
- Assisting in the Sagebrush Grill as needed where duties may include but are not limited to customer service, stocking, taking food & drink orders, running till (POS System), and other duties as assigned
- Knowledge of golf is helpful but not required
- Involves lifting, bending, standing, walking, working with tools, and repeatedly walking up & down a hill

Fall Tee Box Teams – *the "Bright and Early Greens Prep" fun!*

September 6th – October 19th

- **6 sessions / 8 workdays each session / *Start Monday – Leave Tuesday* /** 6 AM start time 4-6 hours per day
- ***Golf Course may close earlier than October 20th depending on the weather***
- Duties include moving tee markers daily, filling divots, cleaning tee areas, filling sand bottles, and emptying trash
- Involves repeatedly lifting up to 10-15 pounds, driving a golf cart, bending, walking, and standing
    - Can be physically demanding

Autumn Action (CAMPGROUND) – *the "Campground Cleanup" fun!*

September 27th – October 2nd

- **1 session / 5 workdays / *Start Monday – Leave Saturday* /** 6-8 hours per day
- Weather permitting – Duties include but are not limited to pulling flowers & weeds from planters & beds, cutting perennials, raking leaves, putting away equipment, painting picnic tables, cleaning & painting grills, cleaning & winterizing cabins, light laundry duties, putting away outdoor furniture & playground equipment, deep cleaning cabins, picking up leaves & garbage, and general help winterizing around the Medora Campground
- Involves lifting, bending, standing, walking, and working with tools & equipment

Bully Pulpit Golf Course Tournaments – *the "Competition Abounds" fun!*

April through October

- ***We expect less Golf Tournament help needed this upcoming year***
- Weather permitting – Tournaments are set up from April through October
- Most are one day tournaments and can be on a weekday or a weekend
- Tournaments are full day events
- Volunteers can choose to arrive the day before a tournament depending on starting time and choose to stay over depending on when the tournament day is finished
- Duties may include customer service, outdoor services, player prep, delivery and cleaning of carts and/or operating the snack bar (pop, chips, candy, etc.) and helping out in the Sagebrush Grill
- Volunteers who select this option on the application form will be put into a pool to be called for availability for the tournament dates