

# 2025 TRMF VOLUNTEER DESCRIPTIONS OF SESSIONS

*Please read the following descriptions thoroughly. There are some new sessions added to the choices.*

We want your experience as a TRMF volunteer to be a positive one. It is important to be aware of the expectations and responsibilities for each session. Reading through these thoroughly will help you better select the session that best fits your skills and abilities.

## **Tag Teams** – the “Retail Early Starters” fun!      **February 24<sup>th</sup> – March 21<sup>st</sup>**

- **4 sessions / 5 days each session M-F / 7 hours per day**
- Duties may include lifting, unpacking boxes, tagging merchandise
- Involves bending, standing, some stairs

## **Spring Into Retail** – the “Gettin’ er Ready” fun!      **March 31<sup>st</sup> – April 25<sup>th</sup>**

- **4 sessions / 5 days each session M-F / 7 hours per day**
- Duties may include unpacking boxes, folding, sorting, tagging merchandise and stocking shelves
- Involves lifting, standing, some stairs

## **Spring Into Action** – the “Spring Cleaning” fun!      **April 28<sup>th</sup> – May 23<sup>rd</sup>**

- **4 sessions / 5 days each session M-F / 6-8 hours per day**
- Duties include but are not limited to: raking, weeding, mowing, carpentry, pruning trees and shrubs, cleaning, painting/staining, and various general maintenance duties around town in preparation for the guests to arrive
- Involves lifting, bending, standing, walking, working with tools

## **Spring Tee Timers** – the “Opening for Bully” fun!      **April 28<sup>th</sup> – June 2<sup>nd</sup>**

- **5 sessions / 8 days each session M- Sun / 4-6 hours per day**
- Tournament days may have split shifts with regular days being full days
- Duties will include customer service, outdoor services, player prep, driving and cleaning of carts
- Knowledge of golf is helpful but not required
- Involves lifting, bending, standing, walking, working with tools, and repeatedly walking up and down a hill

## **Spring Tee Box Teams** – the “Bright and Early Greens Prep” fun!      **April 28<sup>th</sup> – June 3<sup>rd</sup>**

- **5 sessions / 8 days each session / 6 AM start time – 4-6 hours per day**
- Duties include moving tee markers daily, filling divots, cleaning tee areas, filling sand bottles and emptying trash
- Involves driving a golf cart
- Repeatedly lifting up to 10-15 pounds, bending, walking, and standing
  - Can be physically demanding

## **Classroom in the Badlands** – the “Cub Herding” fun!      **May 5<sup>th</sup> – May 23<sup>rd</sup>**

- **Schedule will vary depending on when schools sign-up**
- Provides oversight of the Harold Schafer Heritage Center video. Oversee scavenger hunt, including distribute scavenger hunt forms/pens and assists students with questions/finding items. Will help with distributing putters and balls at Lil’ Bully Pulpit Mini Golf Course and assists TRMF entertainment department in tours of the Burning Hills Amphitheatre (venue of the Medora Musical)
- May rotate between activities or be stationary at one of the above activities depending on confirmed schedule of schools
- Involves standing and some stairs (stage stairs at the Burning Hills Amphitheatre)
- Weather permitting – Outdoor activities are weather permitting
- Most classrooms come on Tuesdays, Wednesdays, and Thursdays

- Volunteers who select this option on the application form will be put into a pool to be called for availability for the confirmed school arrival dates

**Flower Crew Prep** – the *"Preppin' the Pretty" fun!*      **May 19<sup>th</sup> – May 23<sup>rd</sup>**

- **1 session / 5 days M-F / 6-8 hours per day**
- Duties include tilling and mulching flower beds, pulling old flowers and weeds, applying Preen, and potentially cutting down old perennials
- Involves both heavy and light lifting, carrying light loads, bending, kneeling, walking, standing and working with garden and landscaping tools

**Flower Crew** – the *"Makin' 'er Pretty" fun!*      **May 26<sup>th</sup> – May 30<sup>th</sup>**

- **1 session / 5 days each session M-F / 6-8 hours per day**
- Duties include preparing flower beds, planting flowers and landscaping tasks around Medora
- Experience/knowledge of gardening is helpful
- Involves lifting, carrying light loads, bending, kneeling, walking, standing and working with garden and landscaping tools

**Early Birds** – the *"Mixed Bag" fun!*      **May 23<sup>rd</sup> – June 3<sup>rd</sup>**

- **1 session / 12 days / 4-6 hours per day**
- Duties are a combination of Spring, Summer and Fall duties all mixed into one experience.
- Volunteers operate the various venues open to guests during the holiday weekend such as the Badlands Pizza, Shooting Gallery, Mini-Golf or other food service or retail venues. Providing good customer service and guest interaction are key skills.
- Involves light lifting, bending, standing, walking, limited working with tools

**Girls Golf Camp** – the *"Tee-ching the Game" fun!*      **May 31<sup>st</sup> – June 2<sup>nd</sup>**

- **1 session / 3 days / 8 hours per day**
- Duties include but are not limited to: delivering food and water, cleaning golf carts, and picking up golf balls
- Involves driving a golf cart for golf camp participants

**NEW – Summer Tee Timers** – the *"Helping Golfers Prepare" fun!*      **June 2<sup>nd</sup> – September 9<sup>th</sup>**

- **14 sessions / 8 days each session / 4-6 hours per day**
- Tournament days may have split shifts with regular days being full days
- Duties may include customer service, outdoor services, player prep, driving and cleaning of carts
- Knowledge of golf is helpful but not required
- Involves lifting, bending, standing, walking, working with tools, and repeatedly walking up and down a hill

**Summer Tee Box Teams** – the *"Bright and Early Greens Prep" fun!*      **June 2<sup>nd</sup> – September 9<sup>th</sup>**

- **14 sessions / 8 days each session / 6 AM start time 4-6 hours per day**
- Duties include moving tee markers daily, filling divots, cleaning tee areas, filling sand bottles and emptying trash
- Involves driving a golf cart
- Repeatedly lifting up to 10-15 pounds, bending, walking, and standing
  - Can be physically demanding

**Green Vesters** – the *"Team" fun!*      **June 2<sup>nd</sup> – September 13<sup>th</sup>**

- **15 sessions / 8 days each session / Averages plus or minus 6 hours per day**
- Monday is orientation day working through the following Monday, leaving on Tuesday morning

- Volunteers work in pairs or couples and rotate through a variety of venues daily following an assigned schedule.
- Guest interaction and customer service are key components to volunteering during the summer season
- Duties may include but not limited to food service, standing for short periods of time, walking short distances, light lifting, some cleaning, some climbing of stairs and other duties that may arise during the course of a shift at the various venues
- Volunteers usher at the Medora Musical, serve guests at our Brunches and Pitchfork Steak Fondue, and are the key personnel in many of the venues such as the Shooting Gallery, Mini-Golf, and many more.

**Guest Shuttle Driver** – *“Making Sure Guests Get There” fun!*    **June 4<sup>th</sup> – September 14<sup>th</sup>**

- **14 sessions / 7-12 days each session / 5-6 hours** (mostly evening shifts/breaks included)
- Monday is orientation day working through the following Monday, leaving on Tuesday morning
- May sign up for more than one session
- Each volunteer that signs up for this session (even if you are signing up as a pair) must be able to drive a 15-passenger van
- Drives guests to the Pitchfork Steak Fondue and the Medora Musical, picks up at end of Medora Musical
- Assists with other driving needs, such as, driving for employee orientations and taking recycling boxes to city recycling

**Late Summer Volunteers** – *the “Behind the Scenes” fun!*    **August 12<sup>th</sup> – September 15<sup>th</sup>**

- **3 Sessions / 8-15 days each session / 6-7 hours per day**
- Number of openings available is dependent on need as determined by number of employees leaving before summer ends – final selection and confirmation of spots will be determined by June 2<sup>nd</sup>
- Late Summer volunteers fill in typically at one location for employees who return to school or their home countries while Medora is still in full operational mode
- Duties depend on positions available – Positions may include any of our food service venues such as the Badlands Pizza, Rough Rider Hotel catering or the Life Skills Center Cafeteria. Other positions may be with Maintenance, Grounds, Laundry, Campground, Housekeeping, Point to Point Park, Retail, Entertainment, Administrative Offices, and Bully Pulpit
- Duties may require cleaning, light lifting, walking, standing, stairs, customer service, and guest interactions
- Shifts average 6-7 hours including breaks/ day(s) off in each session depending on length of session
- *Bully Pulpit LSV* – Some LSV volunteers choose to work only at the Bully Pulpit Golf Course. Couples do not have to choose to both work at the golf course.
- Preferences for venues will be completed with final confirmations in June

**Fall Tee Timers** – *“Helping Golfers Prepare” fun!*    **September 8<sup>th</sup> – October 4<sup>th</sup>**

- **4 sessions / 7 days each session M-Sun / 4-6 hours per day**
- Tournament days may have split shifts with regular days being full days
- Duties will include customer service, outdoor services, player prep, driving and cleaning of carts
- Knowledge of golf is helpful but not required
- Involves lifting, bending, standing, walking, working with tools, and repeatedly walking up and down a hill

**Fall Tee Box Teams** – *the “Bright and Early Greens Prep” fun!*    **September 8<sup>th</sup> – October 4<sup>th</sup>**

- **4 sessions / 8 days each session / 6 AM start time** – 4-6 hours per day
- Duties include moving tee markers daily, filling divots, cleaning tee areas, filling sand bottles and emptying trash
- Involves driving a golf cart
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**NEW – Autumn Action** – the “Fall Cleanup” fun!

**September 22<sup>nd</sup> – October 10<sup>th</sup>**

- **3 sessions / 5 days M-F / 6 hours per day**
- Weather permitting – Duties include but not limited to: pulling flowers, cutting perennials, raking leaves, putting away grounds & flower equipment, general help winterizing grounds properties around town
- Involves lifting, bending, standing, walking, working with tools and equipment

**Bully Pulpit Golf Course Tournaments-** “Competition Abounds” fun!**April through October**

- Weather permitting – Tournaments are set up from April through October
- Most are one day tournaments and can be on a weekday or a weekend
- Tournaments are full day events
- Volunteers can choose to arrive the day before a tournament depending on starting time and choose to stay over depending on when the tournament day is finished
- Duties may include customer service, outdoor services, player prep, delivery and cleaning of carts and/or operating the snack bar (pop, chips, candy, etc.) and helping out in the Sagebrush Grill
- Volunteers who select this option on the application form will be put into a pool to be called for availability for the tournament dates